

## HRA Interns Information Form

**Student Name**

---

**Education**

Degree	
Major	
GPA	
School	
Date of Graduation	
Current Year At School	

**Past Education (If any)**

Degree	
Major	
GPA	
School	
Date of Graduation	
Current Year At School	

**Job with HRA**

Start Date with HRA \_\_\_\_\_

Office Address \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Brief Job Description \_\_\_\_\_

**Skills Used**

- Databases-** analyzing, coding, designing, testing and implementing
- Client Service-** End-User Training, technical consulting and hardware/software troubleshooting
- Application Development-** Software programming and implementation; intranet, data model, documentation and electronic report development; client application development

- Systems Analysis and Design**- Determining IT requirements and implementing appropriate system hardware/ architecture, hardware testing, PC surveys
- Network Administration**- Network administration, configuration, troubleshooting, updates, and development of client/server applications

**Others**

---



---

**Certifications & Technology Skills**

Name of Certificate	Issued Date	Issued Organization

Software Packages

---

Operating Systems

---

Programming Languages

---

Other Skills

---

**Other Relevant Work Experience**
